

ADOPT-A-PARK PROGRAM

The goal of the Adopt-A-Park-Program is to provide an opportunity for interested parties to take part in maintaining out park system. By providing this opportunity it not only encourage and promotes community involvement but also allows us to beautify and improve our parks. All Adopt-A-Park projects should aim towards benefiting the majority of park users.

TIME COMMITMENT

- 1. By adopting a park the volunteer(s) can cleanup as frequently as they choose, but we as a minimum of once a month dedication in maintaining the designated park.
- 2. Each year the adoption commitment period begins April 1 and concludes October 31. However, we will continue to take Adopt-A-Park applications throughout the year.
- 3. It is each Adopt-A-Park contact person's job to organize monthly cleanups and to inform Parks & Recreation (P&R) staff.

GUIDELINES

- 1. All activities done in the park should benefit the majority of park users and should be done only during daylight to ensure the safety of volunteers.
- 2. The volunteer(s) or volunteer group must notify the P&R Dept. of any vandalism or potential safety hazards.
- 3. Volunteers must notify the P&R Dept. before undertaking any special projects that may include: the construction of, or rehabilitation of any proposed or existing park property or structures thereon.
- 4. Volunteers may not modify or add to the existing landscape or site design plan without the consent of the P&R Dept.
- 5. Volunteers must abide by all state and local laws, rules and regulations, all written and verbal guidelines, directions and instructions of the P&R staff.
- 6. The City of Willmar may contact volunteers for special projects.
- 7. The P&R Dept. does not provide supplies for park outings.
- 8. Volunteers may adopt an entire park or portion of a trail.
- 9. The P&R Dept. will provide a recognition sign to the volunteer(s) or v olunteer group after a 60 day probationary period.

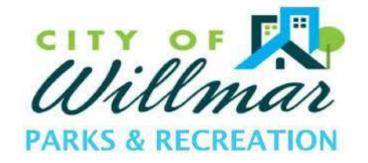
TASK GUIDELINES

- ✓ Don't pick up materials that you suspect might be hazardous, such as needles, bloody objector drug paraphernalia(contact the City of Willmar if these conditions exist)
- ✓ Recycle whenever possible. Separate recyclables (glass, plastic and aluminum)
- ✓ Do not use power equipment
- ✓ Do not spray or use any chemicals
- ✓ Do not block pathways and trails

SAFETY GUIDELINES

- ✓ Lift all objects with your legs, not your back
- ✓ Wear light or bright colored clothing, hard soled shoes and sturdy work gloves
- ✓ Use sun block or wear a hat
- ✓ Bring a water bottle and stay hydrated
- ✓ Watch and take precaution for: snakes, other animals and insects, noxious weeds, glass, barbed wire, pipes and debris with sharp rusted edges, and unexpected holes or ditches.
- ✓ Work only during park hours.
- ✓ Do make sure that all volunteers in your business or organization are familiar with theses safety precautions.

City of Willmar, Parks and Recreation 2707 Arena Dr Willmar, MN 56201



ADOPT-A-PARK APPLICATION

CIRCLE ONE:				
Are you a: Business No	n-Profit Group Neighbor	hood Individua	I/Family Other Group/Org	anization
APPLICANT INFORMATION				
NAME:				
ADDRESS:				
CITY:	STATE:	ZIP:	PHONE:	
EMAIL:				
WE WOULD LIKE TO ADOPT				
1ST CHOICE: NAME OF PARK	OR TRAIL:			
2ND CHOICE: NAME OF PAR *Department staff will conta				
SPECIFIC TASKS YOU WOULD	LIKE TO PERFORM, IF A	ANY:		
OPTIONAL: Why do you wish feature?)	to adopt the requested	d park or trail? (i	.e. based on location? Α μ	oarticular park
How did you hear about the	Adopt – A – Park Progr	ram?		

The City of Willmar Parks and Recreation Department thanks you for completing the Adopt – A – Park program application. Please return this form by sending it to the email below or by mail. You will receive a letter confirming your park adoption. Please contact us with any questions. Thank you!

Remit form to:

Email: rbaumgarn@willmarmn.gov

Mail: 2707 Arena Dr Willmar, MN 56201

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ADOPT – A – PARK TERMS OF AGREEMENT

I/We a	'e agree to maintain (name of park or trail)				
I/We u	e understand and agree to abide by the establishe	d guidelines as set forth below.			
	 Scheduling park maintenance (i.e., litter pick up, raking leaves, piling up branches/sticks, ect.) outings a minimum of once a month, lasting from April 1 through October 31. Including notifying the departmen staff of scheduled outings. Prepare and maintain existing flowerbeds. (Modifications to flowerbeds can be made with consent of Parks & Recreation Department). 				
3. 4.	3. Be available for special projects, if needed, by the Parks & Recreation Department.				
I/We h	e have read and agree to abide by the policies and	regulations in regards to the Adopt A-Park Program.			
Recrea	reation Department dated	nd between the City of Willmar, Minnesota Parks and, and do hereby consent and agree to be bound by idersigned further agrees to review with and explain this fill be acting under his/her supervision.			
N		Situation 1			
Name	ne	Signature			
City of	of Willmar Staff				
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